



Building Blocks Nursery & Child Enrichment Centre
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Enrolment Checklist



Dear Building Blocks Parents,

It is required to have all enrolment documents completed, signed and returned to the Registrar prior to attending your scheduled Parent Teacher Orientation. Incomplete documents and non-payment may result in loss of placement, registration fees & deposits.

To help you keep organized, we have created an enrolment checklist. Check all that you have completed:

- Nursery Enrolment Form
- Medical Form & Immunization Records from your child's paediatrician
- Student's Passport & Visa Copy
- Student's Emirates I.D Copy
- Student's Birth Certificate Copy
- Father's Passport & Visa Copy
- 4 Color Passport Size Photos
- Photo id of Nanny or Driver
- Indemnity Form
- Terms & Conditions Form
- Registration, Retainer Fee & 25% Tuition – For enrolment to secure your child's seat. (Kindly remit to Registrar at the time of enrolment. The remainder of Tuition and Medical Fees are due as stipulated on your invoice and accepted no later than the first day of class.)
- Tuition & Medical Fees – For returning students. (Kindly remit Fees to the Registrar by the date stipulated on your invoice and accepted no later than the first day of class.)
- Registration, Retainer, & Medical Fees & Tuition – For immediate or late starters (Kindly remit to Registrar at the time of enrolment.)
- Uniforms (Can be purchased at Step Up, room 114)

And, as always, if there is anything we can further assist you with simply ask. We look forward to seeing you and your child(ren) soon.

Kind Regards,

Building Blocks Management