



1. Registration & retainer fees must be paid at time of registration.
2. Medical fees & tuition must be paid prior to the first day of class.
3. If you select to pay annually, tuition and all fees are due by the 1st of September of the current academic year.
4. If you select to pay per term, tuition & medical fees are due on the first day of nursery for that term.
5. The "settling in" procedure is considered an essential part of your child's program. Therefore, full fees apply (i.e. there is no pro-rata fee reduction).
6. One time the registration & medical fees are annual fees that are non-refundable and non-transferrable.
7. Method of payment: cash, cheque or bank transfer. It is your responsibility to provide a copy of the transfer advise copy. We will not be able to trace payments.
8. Late tuition & medical fees: there is a late penalty fee of 25 dirhams for every day that the fees are overdue. A grace period will be given for one week only for applicable late charges.
9. If fees have still not been paid at the end of the first week of the term, your child's place can not be guaranteed.
10. In the advent of a dishonoured cheque, a bank fee of 100 aed for each returned cheque will incur. In addition, late penalty fees will be levied beyond the due date.
11. 25% of the tuition fees are required in advance to secure your child's place for the forthcoming academic year. This is non-refundable, non-transferrable should you choose to withdraw your child from the nursery. However, this 25% will be deducted from the first installment.
12. Retainer fees are only returned with written notice 3 months prior to the first day of school.
13. If you wish to withdraw said child before the term begins a written notice, 3 months prior to the first day of school, must be given to management. If notice is not given prior to 3 months, all fees and tuition will not be refunded.
14. Partial term fees are non-refundable inclusive of reduction in hours, days or said child leaving the nursery.
15. Building Blocks Nursery management reserves the right to add, modify and/or amend the above terms from time to time at its' absolute discretion.
16. Building Blocks Nursery reserves the right to exclude any child whose fees remain unpaid.
17. Building Blocks Nursery reserves the right to withhold any school assessments until all outstanding installments have been settled
18. Building Blocks Nursery reserves the right to refuse re-admission unless all previous outstanding balances have been settled and if installments are not paid in the manner stated herein.
19. Building Blocks Nursery reserves the right to make any changes and exceptions to the fee policy at our discretion, at any time.
20. I waive all claims against the nursery, it's owners and employees and agree to abide by the nursery's policies, term & conditions.
21. I have read and accept the terms & conditions laid down in the prospectus, parent handbook & registration documents.

Declaration

I agree to fulfill the obligations set forth to Building Blocks Nursery and will ensure all terms my child attends are accounted for.

Signature:

Date:

Parent of (Child's Name):